



Macon County  
Public Health

**MACON COUNTY BOARD OF HEALTH  
MINUTES  
August 25, 2015**

**Members Present:** Frank Killian MD - Chairman, Chris Hanners, Nathan Brenner DDS, Emily Bowers RN, Carole Peterson MD, Roy Lenzo DVM, Paula Ledford, Commissioner Paul Higdon, and Molly Phillips

Absent: Teresa Murray – Vice Chairman

**Staff Present:** Jim Bruckner, Jimmy Villiard, Kyle Jennings, Tammy Keezer, Kathy McGaha, Dorota Anthony & Charlene Bellavance.

**Public Comment:** There were no comments from the members of the public in attendance.

**Media:** No members of the press were in attendance.

**Call to Order:** The meeting was called to order at 6:15 by Chairman Killian.

**Approve Agenda:** Dr. Killian asked that Dentures be removed under old business. A motion to approve the agenda as amended was made by Dr. Peterson and seconded by Ms. Ledford. The motion passed unanimously.

**Welcome/Intro/Departures/Recognition:**  
There were none to report.

**Presentations:**

**Results of Annual Consumer Survey:** Ms. McGaha reported to the board that every year we are required to survey our customers and bring the feedback to leadership for review. In the past we have had over fifty responses during the month of May. Also in the past we were able to use give away items or incentives to encourage consumers to submit the survey. This year we did not have any give away items and we feel that it affected the response level. The survey was conducted from May through June and we only had a total of thirty one surveys received. Ms. McGaha reviewed a PowerPoint presentation that included the data received in the surveys. She indicated that we had a younger population of respondents this time. She reviewed the questions that were asked on the survey. Ms. McGaha brought to the boards attention that the few negative responses that we had were from one particular individual. Due to one of the negative responses regarding the cleanliness of the facility leadership discussed doing random spot checks of the agency to make sure it looks clean. She mentioned that of all of the previous surveys that we've done this was the lowest score we've ever had regarding the facility. There was a comment regarding clinic hours after 5:00. Leadership has discussed this in the past and the result has always been that we are serving the vast majority of the consumers in the current hours of operation. Mr. Bruckner noted that we have tried to have after hour clinics in the past and we would only see one individual. Mr. Bruckner asked if Ms. McGaha knew what service the individual asking about later hours came for. She indicated she did not, but could find that information out from the surveys. We do have Environmental Health Staff, WIC and Dental services available after 5:00. Child Dental utilizes early and later hours to meet the needs of the students that want treatment from schools other than the one the Molar Roller is currently parked at. There have been instances that the Molar Roller has stayed late or moved early to meet the needs of the certain schools. Mr. Hanners asked about the response from the individual regarding college immunizations. Ms. McGaha noted that it would be almost impossible for our nurses to know all of the required immunizations for colleges due to the number of colleges and the different

requirements of those colleges. Overall there were many more positive responses than negative. Ms. McGaha noted that the WIC section will be piloting a QR code survey hoping that this entices their customers to complete the survey. Mr. Bruckner noted that the Environmental Health section also has its own survey.

**Approve Minutes of Previous Meeting:** Dr. Killian noted that the time for the meeting adjournment “7:20” and the word “by” was left off the original document. Ms. Bellavance has made that correction. A motion was made by Ms. Phillips and seconded by Dr. Peterson to approve the minutes of July 28, 2015 as amended. The motion passed unanimously.

## **Old Business**

**MCPH Reps on Committees:** Ms. Bellavance referred the members to the handout in their packets. She noted that this list includes any committee or board that employees and members of the board of health participate on. The review of this list is an annual requirement for accreditation. Ms. Bellavance asked the Board to review the list and let her know if there are committees or boards that they are members of that are not listed so she could get them added. Dr. Peterson noted that she is a member of the Zonta Club.

## **New Business**

**Flu Season Plan:** Mr. Villiard presented the Macon County Public Health Influenza Schedule for 2015. He reported that we are changing from the trivalent to the quadrivalent vaccine this year. It is recommended because the quadrivalent contains 2 strains of the A virus and 2 strains of the B virus and is supposed to offer more protection. We will again offer the High-Dose vaccine for adults over 65 years of age. All of the research shows it gives a better immune response to older people as their immune system weakens with age. The cost of the quadrivalent vaccine will be \$30 and \$50 for the High-Dose Vaccine. Each vaccine cost will be increased by \$5.00 due to the increase in the vaccine purchase cost. We have ordered 1,100 doses of the regular quadrivalent vaccine and 300 of the High-Dose. We will begin our kick off for the flu season by giving flu shots at the fair on Saturday, September 19<sup>th</sup>. A community wide clinic is also scheduled at Highlands Hospital on October 1<sup>st</sup> from 1:00 to 4:00. We also have ten targeted flu clinics scheduled including community businesses. Ms. Phillips asked why we don't order more of the High-Dose vaccine since it offers a better immune response in older people. Mr. Villiard noted that due to the higher cost of the High-Dose vaccine, we have to be cautious of the amount that we order so we are not left with a lot at the end of the flu season.

**Billing and Collection Policies and Fee Schedules:** Ms. Keezer referred the Board Members to their meeting folders and the handouts for the billing and collections policies and fee schedule discussion. She suggested that if the Board preferred to hold off on a vote until they have had a chance to review the entire document that would be fine. Ms. Keezer noted that the changes in the document were highlighted and that some are just clean-up of the document to be consistent with our policy documents. Dr. Peterson asked why we are no longer calling them patients, clients, etc. Ms. McGaha noted that a decision was made to use a term consumer since it covered all the different types of people seeking services from the department and so it would be a consistent term in all policies. Ms. Keezer noted that we have added sections on Employee and Family Health and Primary Care since these are now services that we provide. Another change was in connection to the reinstatement of bad debt. Our State Administrative Consultant went over this document a couple of weeks ago and made suggestions that we have incorporated.

Mr. Hanners asked if Attorney Jones had reviewed this document. Mr. Bruckner noted that he sees it at the Commissioner's meeting and that he has reviewed the document in the past. Ms. Phillips asked about the age range for the primary care patients. Mr. Bruckner noted that we are currently just trying to fill a gap. We are trying to catch a population that is being missed and this is the population that we are targeting.

Ms. Keezer noted the only change to the fee schedule is the change in the charge for the flu vaccine. She stated we are currently charging \$11.00 for the vaccine and \$14.00 for the administration for a total of \$25 for the regular flu shot. We are proposing that the charge for the CPT codes 90685, 86, 87 & 88 for the quadrivalent flu vaccine be increased to \$16.00 which will make the total charge \$30.

Mr. Bruckner asked that if they did not vote on the entire Billing and Collection Policies and Fee Schedules document that they at least vote to approve the new fees for the flu shots. Dr. Lenzo asked if the charge for these flu shots were mostly for self-pay patients or subsidized by the County. Mr. Bruckner stated that none of the flu vaccine is subsidized by the County. He also noted that we do not make money on the flu vaccine, that we just cover our costs. We have been able to absorb small increase in the cost of vaccine over the past few years, but the change to Quadra-valiant vaccine has increased the cost significantly and we are no longer able to absorb the increase.

A motion was made by Mr. Hanners to approve the recommended increase of the fee for the quadrivalent flu shot to \$16.00. The motion was seconded by Ms. Bowers. The motion passed unanimously.

Mr. Hanners asked for an update on the environmental health fee discussions with the county manager. Mr. Bruckner noted that as far as the Environmental Health fees were concerned, he continues to have conversations with the County Manager. We just filled two Environmental Health staff positions. It has been suggested that we reduce our staff and increase our fees. We consistently do the same amount of work that other counties in our region are doing. Dr. Killian reiterated the Board of Health's decision to approve the reduction in fees was contingent on contingency funds being made available by the county to cover the change and that a reduction in staff was not the answer.

**Board Training and Information:** The members were referred to the budget report of revenues and expenses (handout) in their books.

**Announcements:** Mr. Bruckner informed the Board that if they would like a flu shot we would make them available at the next Board of Health Meeting. He also mentioned that we were going to be starting to offer flu vaccination to employees and that the employee vaccinations policy for employees had not changed.

Dr. Brenner noted that he was surprised at the number of dentures that our public health adult dental clinic had done last year. He said he definitely felt this needed further discussion.

**Next Meeting:**

**Requested Agenda or Discussion Items (General Updates, Emerging Issues, etc.)** Commissioner Higdon asked if the discussion of dentures could be postponed until the October meeting because he will not be able to attend the September meeting due to a conflict. After brief discussion it was decided that dentures would be added to the agenda for October.

**Date:** September 22, 2015

**Adjourn** – A motion to adjourn was made at 7:22 by Ms. Bowers and seconded by Commissioner Higdon. The motion passed unanimously.

Respectfully submitted,

Charlene Bellavance

These minutes were approved on September 22, 2015 with a motion by Ms. Ledford and seconded by Dr. Brenner. The motion passed unanimously.